

8 September 2009



**CITY COUNCIL  
COMMITTEE REPORT**

**TO: Mayor & Council**

**FR: Joanne L. McMillin, City Clerk**

**RE: Fred Dean – Fall Session regarding Meetings of various Committees**

**BACKGROUND:**

As discussed in June during Fred Dean's session and in particular, Fred's willingness to come to Kenora to meet with elected officials and various Committees, Fred is prepared to attend in October, likely the 8<sup>th</sup>. Fred will also be going to Dryden and so we will be able to cost-share his expenses; however there is a \$1,500 fee + expenses that would be covered under current budget training allowances.

The purpose of the meeting will be to review in more detail the implications of Section 238 of the Municipal Act as it applies to various Committees created by Council. This will be particularly helpful for Committees in preparing agendas, minutes and rules surrounding closed meeting implications, as well as some guidance with parliamentary procedures. Fred will also cover Procedural By-laws, roles of Committee Members; Members of Council; staff; and an overview of how local government works.

This session will be of great benefit to the number of Boards and Committees that look to Council and staff for guidance regarding Governance issues and Fred encourages everyone come prepared with their questions; this will also be informative and interactive for all Council and Staff attending as well, and particularly valuable for the new Member of Council to participate.

At this time we are planning for a three (3) hour meeting between 1:30 p.m. and 4:30 p.m. on Thursday, October 8, 2009. Once confirmed and agenda invitation will go out to the applicable Committees with the meeting location to be determined.

**BUDGET:**

2009 budget.

**COMMUNICATION PLAN/Notice By-law Requirements:**

N/A

**RECOMMENDATION:**

- Information Only -